

# GOVERNANCE INDIGENOUS TOURISM QUEBEC

## NOMINATION AND ELECTION OF DIRECTORS



Indigenous Tourism Quebec's Board of Directors is composed of nine directors elected in accordance with the organization's general regulations. The election allows members to choose the individuals who will contribute to the governance, strategic directions and development of ITQ.

### POSITIONS TO FILL

The terms of board members are normally three years in duration.

This year, four positions are to be filled:

- One position reserved for a delegated member, for a three-year term;
- One position reserved for an associate member, for a three-year term;
- One position reserved for an active member, for a three-year term;
- One position reserved for an active member, for a one-year term.

Candidates must belong to the member category corresponding to the position sought and meet the eligibility criteria set out in ITQ's general regulations.

### ELIGIBILITY

To be eligible, the candidate must represent a member of ITQ in good standing and belong to the category corresponding to the position sought, namely active member, associate member or delegated member. They must also submit a properly completed nomination form within the prescribed timeframe and meet the conditions set out in ITQ's general regulations. The eligibility of each nomination will be verified before the official list is sent to members.

## SUBMIT A NOMINATION

Any member wishing to submit a nomination must complete [the nomination form](#) provided for this purpose and submit it to the secretary of Indigenous Tourism Quebec at least ten days before the vote is held:

- By email, to [info@tourismeautochtone.com](mailto:info@tourismeautochtone.com);
- Or by mail to ITQ's head office, 75 Bastien Blvd., Wendake QC G0A 4V0, Attention: Election Secretary.

The properly completed form must be received no later than [October 17, 2026 at 11:59 p.m.](#), at least ten days before the secret vote is held.

**No nomination will be accepted after this deadline, nor will it be presented directly at the Annual General Meeting.** It is the responsibility of the candidate to ensure that their form has been received within the prescribed timeframe. A confirmation of receipt will be sent. Nominations received will be verified in accordance with the eligibility criteria established in ITQ's general regulations.

## ELECTION PROCESS

The election of board members will take place at the Annual General Meeting on October 28, 2026. In accordance with ITQ's general regulations, the portion of the Meeting devoted to the election of directors will be chaired by an external and independent person, who will ensure the proper conduct of the election process and compliance with applicable rules.

When the number of eligible nominations is equal to or less than the number of positions to be filled, the candidates are declared elected in accordance with the general regulations. If the number of nominations exceeds the number of available positions, the election is held by secret ballot.

Only persons duly authorized to exercise the right to vote on behalf of an ITQ member may participate in the election. The voting procedures and necessary instructions will be presented at the beginning of the election period.

The elected members will take office upon adjournment of the Annual General Meeting.

## WHY SUBMIT A NOMINATION?

Serving on ITQ's board of directors means actively contributing to the organization's directions and the future of indigenous tourism in Quebec. It also means putting your experience, knowledge of the field and perspective at the service of governance that is representative of the realities, businesses, communities and nations that ITQ brings together.

Interested members are invited to familiarize themselves with the responsibilities of the position of director and to submit their candidacy within the prescribed timeframe.

## A COMPLEMENTARY AND REPRESENTATIVE BOARD: DESIRED SKILLS

This year, the Board of Directors and the Governance Committee conducted an in-depth exercise to develop a skills and profiles matrix representing the Board.

To strengthen the complementarity of the Board of Directors, ITQ particularly wishes to receive nominations from individuals with expertise in **law** or **government relations**. Skills related to ITQ's mission — particularly in **tourism, Indigenous cultures, marketing and finance**—remain equally essential to strong and informed governance.

Nominations from individuals aged **20 to 35 years** or **65 years and older**, age groups currently not represented, would be particularly welcome. These elements constitute guidelines intended to enrich the collective composition of the Board and not individual eligibility conditions.

These competencies and profiles are sought to enrich the collective composition of the Board; they do not constitute mandatory eligibility criteria.

## CANDIDATE PRESENTATION

To allow members to better know the candidates before the election, please briefly present your background, relevant experience and expertise as well as your motivations for contributing to the Board of Directors of Indigenous Tourism Quebec.

This presentation may be shared with members as part of the election process.

# PRESENTATION AT THE ANNUAL GENERAL MEETING

Any person who has submitted a complete and compliant nomination within the prescribed timeframe will be invited to present their candidacy to members at the Annual General Meeting on October 28, 2026, in person or virtually according to their preference.

Each candidate will have a maximum **of three (3) minutes** to present themselves and share their background, experience and expertise as well as their motivations for contributing to ITQ's Board of Directors.

A candidate who cannot be present at the Meeting may submit to ITQ, before the date indicated by the organization, **a pre-recorded video of a maximum duration of three (3) minutes**. It will be shown to members at the scheduled time for candidate presentations.

The same presentation parameters apply to all candidates to ensure a fair process.

Nominations are not subject to any pre-selection or prior recommendation by the Governance Committee or Board of Directors. It is the responsibility of voting members assembled to elect directors in accordance with ITQ's general regulations.



## SUBMISSION OF NOMINATION FORM

The properly completed form must be submitted no later than October 17, 2026 at 11:59 p.m.

By completing [the nomination form here](#).

OR by email:

[info@tourismeautochtone.com](mailto:info@tourismeautochtone.com)

Or by mail:

Attention: Election Secretary  
Indigenous Tourism Quebec

A confirmation of receipt will be sent to the candidate. It is their responsibility to ensure that their form has been properly received before the deadline.

For any additional information: 418 843-5030 or [info@tourismeautochtone.com](mailto:info@tourismeautochtone.com)

